

Manager: Lauren Snyder

Business Purpose: upgrade Zoom for holiday party

Is this a Credit/Return: No

Vendor Code: fb3017

Card Name: Firstrust Bank

Card Unit:

Card Receipt Total: \$115.86

Card Purchase Date: Dec-01-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
LPM/Corporate Office	Split Evenly	\$115.86		57295	Software & Software Services	Upgrade Zoom 1 month	\$115.86



