



Manager: Marva Brown

Business Purpose: team lunch

Is this a Credit/Return: No

Vendor Code: fb7566

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$32.00

Card Purchase Date: Jun-15-2021

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$11.24		56143	Staff Training Supplies	Monthly team building lunch	\$11.24

Gateway
Towers

Split Evenly \$20.76

56143

Staff
Training
Supplies

Monthly
team
building
lunch \$20.76

