



Manager: Kaitlin Benner

Business Purpose: leather desk pad protector

Is this a Credit/Return: No

Vendor Code: fb9444

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$6.35

Card Purchase Date: Mar-24-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
LPM/Corporate Office	Split Evenly	\$6.35		57169	Computer Expenses	leather desk pad	\$6.35