



Manager: Lauren Snyder

Business Purpose: windows 10 pro upgrade for 5 laptops

Is this a Credit/Return: No

Vendor Code: fb3551

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$529.95

Card Purchase Date: Mar-13-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
LPM/Corporate Office	Split Evenly	\$529.95		57295	Software & Software Services	5-windows 10 pro upgrades	\$529.95

Missing Receipt
Windows 10 Pro
Software for
Laptops