



Manager: Laura Reed

Business Purpose: lunch for employees

Is this a Credit/Return: No

Vendor Code: fb1352

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$64.30

Card Purchase Date: Mar-01-2022

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
York House (South)	Split Evenly	\$64.30		57240	Office expenses	Group mtg and lunch	\$64.30

