



Manager: Doris Scipio

Business Purpose: lunch for staff snow

Is this a Credit/Return: No

Vendor Code: fb7585

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$63.28

Card Purchase Date: Jan-18-2024

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Gardens of Mt. Airy	Split Evenly	\$12.66		57230	Food/Coffee Service	lunch for staff snow	\$12.66

Mt. Airy Place	Split Evenly	\$12.66	57230	Food/Coffee Service	lunch for staff snow	\$12.66
Willow Bend	Split Evenly	\$12.66	57230	Food/Coffee Service	lunch for staff snow	\$12.66
Sedgwick Gardens	Split Evenly	\$12.66	57230	Food/Coffee Service	lunch for staff snow	\$12.66
Sedgwick Terrace	Split Evenly	\$12.64	57230	Food/Coffee Service	lunch for staff snow	\$12.64

**- Credit Card Receipt**

Attach Receipt in this box

Unit # \_\_\_\_\_

Card # \_\_\_\_\_

PAYSCAN PGM 7585

Received (in AP) Date 11/18/24

Property# KTP

1st Approval [Signature]

2nd Approval \_\_\_\_\_

Expense Code \_\_\_\_\_

Receipt Total \$ 63.28

Unit # \_\_\_\_\_

Class \_\_\_\_\_

for maint

staff

during

storm

*Mla wa*